



Canadian Multifaith Federation



CERTIFICATION PROGRAM Applicant's Handbook

Canadian Multifaith Federation
207 – 3570 Victoria Park Avenue, Toronto, Ontario M2H 3S2
Tel: 416 422 1490; Fax: 416-422-4359
Email: cmfsrc@cmfsrc.ca Website: www.cmfsrc.ca



CERTIFICATION COMPETENCY TO WORK IN A MULTIFAITH CONTEXT

CORE COMPETENCIES

The Certification Interview will be based upon the following multifaith competencies:

Candidates will be knowledgeable of the basis for client's Religious Rights.

Candidates will be familiar with the following documents as a basis for assuring individual and corporate religious rights:

- Geneva Convention
- United Nations "Universal Declaration of Human Rights" (1948)
- United Nations "Standard Minimum Rules for the Treatment of Prisoners"
- Canadian Charter of Rights and Freedoms (1982)
- Ontario Human Rights Code
- Criminal Code of Canada
- Children & Family Services Act
- Patient's Bill of Rights

Candidates will be knowledgeable of their own faith tradition.

Candidates will show intellectually, emotionally, and spiritually how their faith tradition is integrated into their profession.

Candidates will be competent in interfaith dialogue and multifaith support.

Candidates will show how they are sensitive, respectful and willing to learn from other faith traditions. They will demonstrate the ability to facilitate and coordinate faith specific services.

Candidates will be knowledgeable of cultural diversity within faith groups.

Candidates will demonstrate their ability to utilize these distinctions.

Candidates have skills in discerning client's spirituality.

Candidates will demonstrate their ability to facilitate client's spiritual development.

Candidates will have skills in managing spiritual care volunteers and faith community services.

Candidates will demonstrate their skills in this area and articulate their approach to supporting volunteer services.

Additional Resources

In preparation for your certification interview, you might wish to refer to the following resources which can be found on-line or may be borrowed from the CMF Library.

Sensitivity to Multifaith Issues: A do-it-yourself workshop outline for Spiritual and Religious Care Specialist. [online]

Multifaith Information Manual: An Authoritative Guide to Religious Rights and Accommodations, 6th edition. Toronto, Ontario. Canadian Multifaith Federation, 2017 [Book]

How to be a perfect stranger: a guide to etiquette in other people's religious ceremonies. 1st edition. Woodstock, Vt. Jewish Lights Publications c1996 - 1997, [Book]

Pastoral Counselling Across Cultures. Augsburg, David W. 1st edition. Philadelphia Westminster Press, 1986. [Book]

The World's Religions. Smith, Huston [San Francisco], Harper San Francisco c1991. [Book]

The Multifaith Library is a program of the Canadian Multifaith Federation's Information Services Department. The chief purpose of the library is to provide services to those persons who provide spiritual and religious care in institutions. It is our purpose to provide adequate and appropriate information services and support. Ask for details about how to apply or for membership fees.



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APPLICATION FORM

The Canadian Multifaith Federation, CMF interviews and approves persons who wish to be employed as facilitators or providers of religious services and spiritual care in multifaith environments. Based upon your training, experience and the endorsement of your faith group, you will be assessed as to your suitability for such a position. You are asked to complete this application form. If there are questions you are unable, or choose not, to answer, please state the reasons. If you need more space, please feel free to attach a paper to this form.

Contact Information

Name _____

Address _____

City _____ Postal Code _____

Email _____

Phone (Work) _____ Phone (Home) _____

Phone (Fax) _____ Phone (Mobile) _____

Languages Spoken Proficiently: _____

Ordaining/Commissioning Authority (if applicable):

Ordination Date: _____

Faith Group Authority:

(name)

(address) (postal code)

Education

College or University

Name	Dates Attended		Degree Completed
	from	to	

Theological and/or Post-Graduate Studies

Name	Dates Attended		Degree Completed
	from	to	

Supervised Pastoral Education

List in chronological order your four (4) most recent units of S.P.E. (either P.C.E. or C.P.E)

Centre	Level (Basic or Advanced)	Dates Attended		Supervisor
		from	to	

Faith Group or Religious Training

Name	Dates Attended		Courses Completed
	from	to	

EMPLOYMENT HISTORY:

- A. Place of Work: : _____
Type of Work: _____
Dates of Employment: From _____ to _____
Key Responsibilities: _____

- B. Place of Work: : _____
Type of Work: _____
Dates of Employment: From _____ to _____
Key Responsibilities: _____

- C. Place of Work: : _____
Type of Work: _____
Dates of Employment: From _____ to _____
Key Responsibilities: _____

- D. Place of Work: : _____
Type of Work: _____
Dates of Employment: From _____ to _____
Key Responsibilities: _____

Other related experiences

Please describe your work-related or life experiences that qualify you for competency to work in a multifaith environment. (Attach additional pages if required).

Certificate of Endorsement

Please send the attached Certificate of Endorsement to the faith group authority which you have indicated above. Ask your faith group authority to complete the form and return it to:

Canadian Multifaith Federation
3570 Victoria Park Avenue, Suite 207
Toronto, Ontario M2H 3S2.
Fax: 416 422 4359

Additional Information

Have you ever been screened by the CMF before (Certification)? Yes No

If yes, When _____

Are you presently applying for a Spiritual and Religious Care Specialist position? Yes No

If yes, which

Authorization

Pursuant to Section 39(1) of the Freedom of Information and Protection of Privacy Act, I, (*print name in full*) _____, authorize the Canadian Multifaith Federation and its staff to contact the person or organizations listed below for the purposes of obtaining reference information.

References (at least three professional references)

Spiritual Advisor (or other person who will attest to spiritual maturity)

Name Position/Title

Name of Organization

Address Postal Code

Phone Email

S.P.E. . Supervisor (or other person who will attest to clinical abilities)

Name Position/Title

Name of Organization

Address Postal Code

Phone

Email

Additional References. A (person who will attest to your spiritual care abilities in the work place)

Name

Position/Title

Name of Organization

Address

Postal Code

Phone

Email

Additional References. B (person who will attest to your spiritual care abilities in the work place)

Name

Position/Title

Name of Organization

Address

Postal Code

Phone

Email

The person to whom you have sent the faith group endorsement form.

Name

Position/Title

Name of Organization

Address

Postal Code

Phone

Email

Faith History

Please briefly answer the following questions on additional pieces of paper.

- A. Give a brief background of your religious affiliation and personal faith development.
- B. Describe a personal understanding of a belief that comes directly from your faith tradition and how that belief has changed for you over time.
- C. Describe some of the cultural practices of your faith group or community and their significance and meaning for you.
- D. How do you deal with your faith group's stance concerning other faith groups when it is in conflict with your personal beliefs?

Authorization

I hereby declare that to my knowledge the foregoing information is true and complete.

(Signature of Applicant)

(Date)



CERTIFICATION COMPETENCY TO WORK IN A MULTIFAITH CONTEXT

FAITH GROUP ENDORSEMENT

This is to certify that I have been informed of the application being made by

(name of applicant)

for employment, or reappointment, as a chaplain or professional spiritual caregiver.

The above-named applicant is a qualified person to deliver spiritual and religious care in

_____ **and is in good standing.**

(name of the faith group)

Our faith group grants approval for his/her involvement in this position and we will retain responsibility for his/her Practice of Leadership; including compliance with the Professional Ethical Standards.

This endorsement is renewable every five (5) years or, whenever situationally required.

Date

(Authority, signature)

(Faith Group Authority's name, printed)

(address)

(Postal code)

(phone)

(fax).

(e-mail)

Please return to:

**Canadian Multifaith Federation
3570 Victoria Park Avenue, Suite # 207
North York, Ontario, M2H 3S2
Tel: (416) 422-1490
Fax: (416) 422-4359
www.cmfsrc.ca**

Question 3

Describe the provisions for the protection of personal and corporate religious rights in the following documents:

- United Nations “Universal Declaration of Human Rights” (1948)
- Canadian Charter of Rights and Freedoms (1982)
- Ontario Human Rights Code

Documents & Payment Instructions

Please provide the completed application form with supporting documents, a currently valid Police Clearance Certificate, current resume and a processing fee of \$250.00 payable to “Canadian Multifaith Federation”

Please mail the completed form to: Canadian Multifaith Federation, 207 – 3570 Victoria Park Avenue, Toronto, Ontario M2H 3S2

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